

Preston Parish Council

The Parish Office, Preston Community Hall, Main Street, Preston, HU12 8SA.
T: 01482 899411 ~ E: clerk@prestonparish.gov.uk

The minutes of the meeting held on Monday 22nd June 2026 in Preston Community Hall, Main St, Preston.

Present:

Cllr Ireland – (Chair), Cllr Bannister, Cllr Bagnall, Cllr Fellows, Cllr, Fox, Cllr Plumb and Cllr Wing.

Ward Cllr: 2 / Police: 2 / Public: 2

Minute	Discussion and outcome	Action
Jun26/01	<u>To receive and approve apologies for absence.</u> Approved apologies: Cllrs: Fortnam, Hodge and Williams.	KD
Jun26/02	<u>Declaration of Interests.</u> To record declarations of interest by any member of the council in respect of items on this agenda. Members should identify the agenda item and the type of interest being declared. None. To note dispensations given to any member of the council in respect of agenda items below. None.	
Jun26/03	<u>Public Participation – including police, Ward Councillors, and chair of Preston Traffic Group.</u> Police reported: 1 public order offence, criminal damage to the Community Hall, theft of a trailer, a camper being moved on and spoke of two incidents in the village where the offenders are held on remand. A resident reported a regular increase in litter around Ness Lane. Several HGV's have been reported on Main Street. Ward Councillors were asked about the CCTV monitoring on Main St, pollution monitoring and road markings. Several reports of S.I.D on Weghill Road have been made to ERYC with no action. The 70 th Birthday celebration of Preston Community Hall was held on Saturday. The event was a huge success with press present and many asking for future community events.	KD KD
Jun26/04	<u>To elect Vice Chair.</u> Item deferred.	KD
Jun26/05	<u>To consider co-option of applicant, for one of three vacant seats on Preston Council.</u>	

	Application circulated and applicant introduced himself. It was unanimously agreed to co-opt and welcome TM onto the council, who took his seat. Proposed: JB Seconded: KF	KD
Jun26/06	<u>New member to sign Declaration of Office and Declaration of Interests by 13.7.26.</u> Declaration of Interest signed.	
Jun26/07	<u>Traffic, Road Safety and CSW matters.</u> Cllr TM spoke as a member of the team to highlight the volume of traffic during recent sessions. 236 passing vehicles in one hour on Staithes Rd with 14 over the 30mph speed limit and one at 48 mph. More members are required to increase the frequency and location of sessions.	
Jun26/08	<u>To confirm the minutes of the Preston Parish Council meeting held on 18th May 2026.</u> Minutes unanimously approved and signed by the chair. Proposed: KF Seconded: AB	KD
Jun26/09	<u>Clerks Report/Update.</u> Additional tree work will incur an administration fee to ERYC. Fee included on the payment schedule. Grit bin winter maintenance has been cancelled with ERYC and will be ran by the parish council. Helms Av and Marshall Av are however ERYC maintained bins. A complaint about a parish councillor has been dealt with. Councillors were reminded of the Code of Conduct and to be mindful of GDPR / Data Protection issues. An internal complaint about meeting procedure has been dealt with. An issue at Brocklebank Court has been dealt with. Future reports to be directed to ERYC or the police depending on the nature of the issue. Festive lighting will be extended on Main St this year to include posts 11,12, 13 and 14. In 2027 2 x wraps from Preston South will be installed on posts 16 and 17.	KD All Cllrs

	Notice boards have been erected in both allotment sites and the cemetery. Our allotments will be judged tomorrow by allotment officers from Burstwick. Councillors were reminded to check their inboxes on a regular basis for emails from the clerk as there is a significant lack of responses noted. Meeting papers should be read before the start of meetings in preparedness to make informed decisions at meetings.	AB All Cllrs
Jun26/10	<u>Correspondence received / circulated and agree any actions.</u> ERYC 6 month update on Anti-Social Behaviour Northern Gas Network – East Coast Hydrogen Project Humber Hydrogen Consultation ERYC – Towns and Parish Councillor Bulletin ERNLLCA – Newsletter <u>Additional documents circulated today:</u> ERYC webinar and opportunity to book in and talk to various ERYC departments. Department of Transport Stopping Up – Staithes Road, Preston (next agenda).	KD
Jun26/11	<u>To elect allotment officer for Sandhills and inspectors for the Pavilion.</u> Cllr AB elected to resume role of allotment officer. Proposed: FK Seconded: MW Cllr AB elected to resume role of Pavilion inspector. Proposed: MFx Seconded: KF A third inspector and an absent member of CSW will be asked to consider re-appointment at a future meeting.	KD KD KD
Jun26/12	<u>To approve complaints policy</u> Draft complaints policy circulated and unanimously approved. Proposed: JB Seconded: AB	KD
Jun26/13	<u>To receive and acknowledge the Councillor Code of Conduct.</u> The 7 principles of the code of conduct were circulated, received and unanimously acknowledged by all councillors. Proposed: KF	KD

	Seconded: AB	
Jun26/14	<u>To receive internal audit by B K Brooks and note actions.</u> The internal audit report, implications and actions together with the clerk's checklist were circulated and approved. Proposed: IP Seconded: MW	KD
Jun26/15	<u>To receive minutes of Finance and Personnel committee meeting and agree recommendations.</u> Meeting not held as not quorate.	
Jun26/16	<u>To approve and sign the Annual Governance Statement 1 (Section 1 of the Annual Return.</u> Section 1 circulated to all councillors in order to respond to sections 1 – 10. No'10 re: IT and data management not ticked. Section 1 unanimously approved and signed by the Chair and Clerk. Proposed: MW Seconded: MFx	KD
Jun26/17	<u>To Approve and sign the Accounting Statement (Summary Income and Expenditure Schedule) and Section 2 of the Annual Return.</u> Section 2 circulated and unanimously approved. Proposed: AB Seconded: KF	KD
Jun26/18	<u>To note the AGAR, 30-day public notice of Public Rights to be published from 1st July.</u> The clerk will display all of the AGAR on the central village notice board and website. Proposed: KF Seconded: MFX	KD
Jun26/19	<u>To consider requests for donations from: Men in Sheds, Preston Village Community Group and Walking Netball Development Officer.</u> All applications deferred until a donations policy is in place and applied for on a standard application form.	KD

Jun26/20	<u>To approve 50% of Clerks Microsoft Excel training Module 1 at £58.50 + VAT.</u> Training approved. Proposer: MFx Secunder: AB	KD
Jun26/21	<u>To approve Preston Community Hall taking over responsibility for the halls CCTV.</u> Approved in principle and unanimously ratified. Proposed: MW Seconded: TM	KD
Jun26/22	<u>To agree payment schedule</u> Payment schedule unanimously approved. Bank Balance on 15.6.26 £103,696.42. Noted Proposed: KF Seconded: MFx	KD

	June 2026 Expenditure				
	Community Hall	Garage hire	100.00		100.00
	Community Hall	Hall hireApr	37.50		37.50
	KCOM	Telecoms	64.99	12.99	77.98
	P Windle plant hire	KUBOTA repairs	116.64	23.33	139.97
	Sandhill Gdn Centre	Weed killerq	14.24	2.85	17.09
	K Dawson - reimb	Lever arch files	16.66	3.33	19.99
	K Dawson - reimb	Copier paper	13.74	2.75	16.49
	B K Brooks	Internal audit fee	425.00		425.00
	Tony Styche Ltd	Oil	75.00	15.00	90.00
	N Power	Festive lights	-		-
	WHA Vowles	Hardware	17.60	3.52	21.12
	P Hopper - 48 hours	1 month grass cutting	720.00		720.00
	SLCC	50% subs fee	158.00		158.00
	EG Hedon Services	Fuel	7.29	1.46	8.75
	Defib Pad	Defib pad	56.00	3.50	71.40
		Plus carriage	11.90		
	2 Salaries - June	June payroll	2,469.53		2,469.53
	HMRC	June	874.47		874.47
	Nest pension	June x 2	146.53		146.53
	Phoenix	PAYROLL FEES	43.00	8.60	51.60
	T Styche Ltd	Fuel tank repair	105.90	21.18	127.08
	Preston Patter	Newsletter	700.00		700.00
	Shaws 7 Son	ER of B book cemetery	128.00	25.60	153.60
			6,301.99	124.11	<u>6,426.10</u>
	Jun 2026 Income				
	Allotments	x 10	336.00		
	Grave purchase	Lamplough	500.00		
	Transfer of E R of B	Grantham to Brown/sto	100.00		
	Headstone	Hart	35.00		
	Burial	Smales	300.00		
	Transfer of E R of B	C. Smales to A Smales	100.00		
			<u>1371.00</u>		
Jun26/23	To consider planning application and Notice of Decisions. None.				
Jun26/24	Councillors brief update on actions taken or enquiries since the last meeting. IFI: 16.6.26 Attended ERYC Town and Parish Planning liaison meeting and ENLLCA enforcement and appeals 10.6.26. MFx: Has installed the notice board in Weghill allotment site and attended a Teams meeting for Planning. AB: Installed notice boards with MF at Sandhills allotment and cemetery.				

	IP: Noted several litter bins in a poor condition and will conduct a bin audit of location and condition for the clerk to report to ERYC. KF: Attend two of the three Good Councillor training sessions. Third one will be taken this week.	IP KF
Jun26/25	<u>Items for the next agenda.</u> External auditors report Grant/Donations policy Boundary changes PROW Finance report Q1	KD
	Meeting closed at 8.25pm.	