

PRESTON PARISH COUNCIL

The Parish Office, Preston Community Hall, Main Street, Preston, HU12 8SA

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The minutes of the Personnel Committee meeting held on Friday 7th November 2025 in the Parish Council office, Main Street, Preston at 2pm.

Present: Cllr M Wing – MW, Cllr I Ireland – IFI, Cllr S Hull – SH, Cllr T Hodge – TH and Clerk – KD

Min	Item	Action
2025/11/01/PER	<u>Apologies.</u> None.	
2025/11/02/PER	Declaration of Interests - To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. None.	
2025/11/03/PER	<u>To note dispensations given to any member of the Council in respect of the agenda items listed below.</u> None.	
2025/11/04/PER	<u>Public Participation.</u> None present.	
2025/11/05/PER	<u>The Chairman will move the public be excluded from the meeting for the following item(s) of business pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</u> AGREED.	
2025/11/06/PER	<u>IN CAMERA</u> a. <u>To confirm key task list & contract for maintenance worker.</u> Both updated. b. <u>Update on staff pensions.</u> Both members of staff will remain with the existing pension provider for now with an aim to be transferred to the ERPF by April 2026. c. <u>To discuss 2 x staff appraisals and Clerks hours.</u> Appraisals circulated and discussed. See recommendations below. d. <u>To agree extending this committee into Finance & Personnel Committee.</u> It was AGREED to extend the meeting to cover both finance and personnel issues on an as and when basis. PCC members with finance skills to be welcomed to join. e. <u>To agree committee recommendations to Preston Parish Council.</u> • To consider a scale point rise for MC. • To approve training courses to obtain qualifications for play inspections and headstone testing. • Recommendations for a new tractor/ grass cutter. • To purchase a lap top and an A3 auto feed colour printer. • Increase clerk hours one hour per day. • To find alternative administration for PPFT. The clerk highlighted Unity Trust as a council designed banking facility, which maybe worth looking into. End.	 KD KD KD KD