

**Preston Parish Council**

The Parish Office, Preston Community Hall, Main Street, Preston, HU12 8SA  
 T: 01482 899411 ~ E: prestonparish@parishclerk.karoo.co.uk

The minutes of the Preston Parish Council meeting, held on Monday 10<sup>th</sup> November 2025 at the address above.

Present:

Cllr Ireland – (Chair) IFI	Cllr Hodge	TH
Cllr Wing – (Vice Chair) MW	Cllr Hull	SH
Cllr Bagnall JB	Cllr Plumb	IP
Cllr Dobson RD		
Cllr Fox MFx	Clerk: K Dawson	KD

Ward Cllr:2 / Police: 0 / Public: 2

Minute	Discussion and outcome	Action
2025/11/01	<p><u>To receive and approve apologies for absence.</u></p> <p>Approved apologies: Cllrs KF, KB and CW.</p> <p>Appologies tendered: Cllrs AB.</p> <p>Absence with no apologies: Cllr MF.</p> <p>Other apologies: Ward Cllr Gallant.</p>	KD
2025/11/02	<p><u>Declaration of Interests.</u></p> <p>To record declarations of interest by any member of the council in respect of items on this agenda. Members should identify the agenda item and the type of interest being declared. None.</p> <p>To note dispensations given to any member of the council in respect of agenda items below. None.</p>	
2025/11/03	<p><u>Public Participation – including police and Ward Councillors</u></p> <p>Humberside Police informed the office there were two logs of poaching. For deer and rabbit by 4 males with dogs.</p> <p>A representative from Hedon &amp; District men in Sheds spoke of their group looking for a venue as a registered charity for the community.</p> <p>Preston Patter is struggling to get the newsletter delivered in Preston South. Volunteers urgently wanted.</p> <p>Attendees for tomorrow’s wreath laying to meet at 10.45am. School years 1 and 6 will be present. The Church is open afterwards for refreshments.</p>	
2025/11/04	<p><u>Traffic and road safety matters.</u></p> <p>Traffic Lights / Line moved back on Staithes Road. Sensors at the lights were questioned. Noted.</p> <p>Crash on Staithes Road damaging two parked cars. Noted.</p> <p>Info on reporting to SNAP and to Sat Nav were in the last newsletter. Noted.</p>	

	Emergency road closure on Staithes Rd due to water leak and planned closure to Middle Lane. Better communications from ERYC would be helpful and improved signage. Noted. The Chairman will write to Cllr L Hammond re: Community Speed Watch.	IFI
2025/11/05	<u>To confirm the minutes of the Preston Parish Council meeting held on 13<sup>th</sup> Oct 2025.</u>  The minutes of the meeting were unanimously approved and signed, subject to one minor alteration.  Proposer: RD Secunder: MW	KD
2025/11/06	<u>Clerks Report</u>	
	A car has been bumped into in the car park. Cllr JB will assist in retrieving any footage from the CCTV?  New allotment gates will be installed later this month at the Weghill Road site. Roadside hedging has been cut.  It is likely we will get charged a consumption fee the festive lighting as we've been flagged up as a 'new' display. New procedures noted.  Overhanging trees from the Academy are obstructing light from the new streetlights. Matter reported to ERYC with a request this is actioned sooner rather than later due to dark nights. Holderness Academy are responsible for maintenance/safety of their own trees and the walkway.  Cllrs JB, RD IP confirmed they are happy to have a photo and profile included on the PPC website. Cllrs MF and KB yet to confirm.  The poppy display at the church by Preston W.I was praised. The Clerk has requested permission to put pictures of the display on the PPC website. Poppies at the chapel also noted.  Cllr SH requested a new ID badge.	JB  IFI MFx       KD  KD  KD
2025/11/07	<u>Correspondence received and circulated.</u>  Humber Carbon Pipeline Consultation – Drop-ins and on-line. TH attending. Deadline for feedback is 17 <sup>th</sup> December 2025.  ERNLLCA – Newsletter. HUMBERSIDE POLICE – Newsletter.	TH
2025/11/08	<u>To consider taking responsibility of PPFT expenditure and balances owing until PPFT is sustainable.</u>  It was unanimously agreed that the PPC will cover the cost of the four new streetlights and the power supply costs as a community asset. PPFT to continue to pay for new play equipment, power to pavilion, water, bank fees and play inspection report(s).  Proposer: SH Secunder: RD	KD

2025/11/09	<p><u>To consider planning applications and notice of decisions received.</u></p> <p>25/03020/PLF. Erection of first floor extension to side with associated alterations and construction of canopies to front and rear at Stroma House, Neat Marsh Road, Preston. Approved.</p> <p>25/02958/PLF. Erection of self/custom-build dwelling following demolition of existing with associated works at New York Farm, East End Road, Preston. Approved.</p> <p>25/02847/PLF. Erection of single storey extension to rear following demolition of existing at Ivanhoe, 30 Manor Road, Preston. Approved.</p>	<p>KD</p> <p>KD</p> <p>KD</p>																																																																																																																													
2025/11/10	<p><u>To approve payment schedule for November 2025.</u></p>																																																																																																																														
	<p style="text-align: center;">October / November Schedule 2025</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">105 Kcom Oct</td> <td style="width: 35%;">Telecoms</td> <td style="width: 10%;">64.99</td> <td style="width: 10%;">12.99</td> <td style="width: 30%;">77.98</td> </tr> <tr> <td>106 ICO</td> <td>Annual ICO fee</td> <td>47.00</td> <td></td> <td>47.00</td> </tr> <tr> <td>107 ERYC</td> <td>ID badges</td> <td>62.65</td> <td></td> <td>62.65</td> </tr> <tr> <td>108 Mike C</td> <td>Sandhill exp</td> <td>7.49</td> <td>1.50</td> <td>8.99</td> </tr> <tr> <td>109 Sandhills</td> <td>Torch</td> <td>17.99</td> <td></td> <td>17.99</td> </tr> <tr> <td>110 Cllr MW</td> <td>Mileage</td> <td>23.40</td> <td></td> <td>23.40</td> </tr> <tr> <td>111 Clerks Expenses</td> <td>H Bridge /refresh</td> <td>6.10</td> <td></td> <td>6.10</td> </tr> <tr> <td>112 ERYC</td> <td>SLA St Lights</td> <td>158.8</td> <td>31.76</td> <td>190.56</td> </tr> <tr> <td>113 Amazon</td> <td>Kay Cabinet</td> <td>28.32</td> <td>5.67</td> <td>33.99</td> </tr> <tr> <td>114 ERNLLCA (072)</td> <td>4 x training</td> <td>40.00</td> <td>8.00</td> <td>48.00</td> </tr> <tr> <td>115 P Community Hall</td> <td>Electric</td> <td>50.56</td> <td></td> <td>50.56</td> </tr> <tr> <td>116 H. Hardware</td> <td>Tape</td> <td>9.92</td> <td>1.98</td> <td>11.90</td> </tr> <tr> <td>117 H Hardware</td> <td>Padlock/chain</td> <td>17.49</td> <td>3.5</td> <td>20.99</td> </tr> <tr> <td>118 Tony Styche Ltd</td> <td>Tractor oil</td> <td>65.00</td> <td>13.00</td> <td>78.00</td> </tr> <tr> <td>119 2 x salaries</td> <td>2 x salaries</td> <td>2328.36</td> <td></td> <td>2328.36</td> </tr> <tr> <td>120 HMRC Oct</td> <td>Tax / NI</td> <td>1019.12</td> <td></td> <td>1019.12</td> </tr> <tr> <td>121 Cartridge People</td> <td>Paperclips</td> <td>1.62</td> <td>0.32</td> <td>1.94</td> </tr> <tr> <td>122 Cartridge People</td> <td>Toner / Paper</td> <td>35.33</td> <td>7.07</td> <td>42.40</td> </tr> <tr> <td>123 M Cunningham</td> <td>Fuel</td> <td>9.90</td> <td></td> <td>9.90</td> </tr> <tr> <td>124 Cllr IFI</td> <td>Chair allowance</td> <td>40.00</td> <td></td> <td>40.00</td> </tr> <tr> <td>125 W/Sea Poppy Appeal</td> <td>3 x wreaths</td> <td>75.00</td> <td></td> <td>75.00</td> </tr> <tr> <td>126 Nest pension x 1</td> <td>M C pension</td> <td><u>143.62</u></td> <td></td> <td><u>143.62</u></td> </tr> <tr> <td></td> <td></td> <td>4252.66</td> <td>85.79</td> <td>4338.45</td> </tr> <tr> <td></td> <td><b>INCOME</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Weatherill</td> <td>Ashes/deed work</td> <td><b><u>300.00</u></b></td> <td></td> </tr> </table> <p>In addition to the above the clerk/RFO confirmed a missed payment to HMRC of £1261.29 to be paid immediately.</p> <p>Proposer: SH Seconder: MW</p>	105 Kcom Oct	Telecoms	64.99	12.99	77.98	106 ICO	Annual ICO fee	47.00		47.00	107 ERYC	ID badges	62.65		62.65	108 Mike C	Sandhill exp	7.49	1.50	8.99	109 Sandhills	Torch	17.99		17.99	110 Cllr MW	Mileage	23.40		23.40	111 Clerks Expenses	H Bridge /refresh	6.10		6.10	112 ERYC	SLA St Lights	158.8	31.76	190.56	113 Amazon	Kay Cabinet	28.32	5.67	33.99	114 ERNLLCA (072)	4 x training	40.00	8.00	48.00	115 P Community Hall	Electric	50.56		50.56	116 H. Hardware	Tape	9.92	1.98	11.90	117 H Hardware	Padlock/chain	17.49	3.5	20.99	118 Tony Styche Ltd	Tractor oil	65.00	13.00	78.00	119 2 x salaries	2 x salaries	2328.36		2328.36	120 HMRC Oct	Tax / NI	1019.12		1019.12	121 Cartridge People	Paperclips	1.62	0.32	1.94	122 Cartridge People	Toner / Paper	35.33	7.07	42.40	123 M Cunningham	Fuel	9.90		9.90	124 Cllr IFI	Chair allowance	40.00		40.00	125 W/Sea Poppy Appeal	3 x wreaths	75.00		75.00	126 Nest pension x 1	M C pension	<u>143.62</u>		<u>143.62</u>			4252.66	85.79	4338.45		<b>INCOME</b>					Weatherill	Ashes/deed work	<b><u>300.00</u></b>		<p>KD</p>
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2025/11/11	To receive finance report to end of September 2025.	
	Report circulated and approved. No questions raised. £-1.72 variance noted, to be resolved by the Clerk / RFO.  Proposer: JB Secunder: TH	
2025/11/12	<u>To receive minutes from Personnel committee.</u> Minutes received with recommendations to be considered in Camera as confidential.  Proposer: TH Secunder: MW	KD
2025/11/13	<u>To receive and discuss draft budget for 2026-27.</u> Draft figures and a pre-budget report was circulated. The tax base has yet to be confirmed. It was unanimously agreed a 20% increase be factored in. The loss of Preston South will again have an impact plus the tractor is need of repair or replacement. Alternative methods of grass cutting to be considered. No new projects to be considered for the time being.  Proposer: RD Secunder: TH	KD
2025/11/14	<u>Councillors brief update on actions taken or enquiries since the last meeting.</u>  MW – reported three streetlights to ERYC. IFI – to write to L. Hammond re: Community Speed Watch and asked about the village Christmas tree delivery. MFx – continuing to source sponsorship for the allotment competition. SH – will commence weekly play area checks. IP – attended an event at the academy to represent PPC, attended the Remembrance Service and helped the clerk.	KD
2025/11/15	Items for the next / future agenda.	
	Agree precept 2026-27 Allotment competition Parish Award I.T. Policy Headstone testing Contribution to Community Hall for commercial waste charges	KD
2025/11/16	The Chairman will move that the public and press be excluded from the meeting for the following items of business, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted  AGREED – Ward Cllrs present left the meeting.	

2025/11/17	<p><u>In Camera. CONFIDENTIAL</u></p> <p><u>To consider recommendations from the Personnel Committee regarding employees.</u></p> <p>Key task list and contract for maintenance worker updated and approved.</p> <p>Both members of staff will remain with the existing pension provider for now with an aim to be transferred to the ERPF by April 2026. Approved.</p> <p>It was AGREED to extend the personnel meeting to cover both finance and personnel issues on an as and when basis. PCC members with finance skills are welcomed to join.</p> <p>A scale point rise for MC for approved.</p> <p>A training course to obtain qualifications for play inspections was approved. Followed by headstone testing. Clerk to assist MC with headstone testing in the meantime.</p> <p>A new tractor/ grass cutter to be purchased via commuted sums ideally. Agreed.</p> <p>To purchase an office laptop and an A3 auto feed colour printer. Agreed.</p> <p>To increase the clerks' hours by 3 hrs per week. Agreed.</p> <p>To find alternative administration for PPFT agreed. Cllr IP offered to administer the PPFT with the support of the clerk.</p> <p>Unity Trust is a council designed banking facility, which may be worth looking into.</p> <p>Proposer: MFx  Seconder: RD</p> <p>Meeting closed 8.26pm. End.</p>	KD
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