

Preston Parish Council

Minutes of the meeting held in the Community Hall, Main Street, Preston, on Monday 9th March 2026.

Present: Cllr Fox
 Cllr Wing – (Acting Chair) Cllr Hodge
 Cllr Bagnall Cllr Plumb
 Cllr Baylis
 Cllr Fellows
 Cllr Fortnum Clerk: K Dawson
 Ward Cllr: 0 / Police: 1 / Public: 2

Minute	Discussion and outcome	Action
Mar26/01	<p><u>To receive and approve apologies for absence.</u></p> <p>Apologies received with reasons for absence approved for Councillors, Ireland, Bannister, Dobson, Hull & Williams.</p> <p>The Chair of the Traffic Group tendered apologies.</p>	
Mar26/02	<p><u>Declaration of Interests.</u></p> <p>To record declarations of interest by any member of the council in respect of items on this agenda. Members should identify the agenda item and the type of interest being declared. None. However all Councillor’s declared a non pecuniary interest on a planning application further into the meeting.</p> <p>To note dispensations given to any member of the council in respect of agenda items below. (Dispensations are to be made in writing, to the clerk in advance of the meeting). None.</p>	
Mar26/03	<p><u>Public Participation – including police and Ward Councillors.</u></p> <p>Crime figures for Preston were highlighted and include assaults, attempted burglary, shop theft, electric bike theft, anti-social behaviour motor bike related and an out-of-control dog and dangerous dog ceased.</p> <p>Parking on double yellow lines in the bus stop is a safety problem. The Clerk will write to ERYC and request traffic warden presence. A letter will be sent to the proprietor advising them ERYC have been contacted.</p> <p>A resident continues to observe irresponsible dog owners. More litter bins are required in the village. The clerk will discuss with the resident this week.</p>	
Mar26/04	<p><u>To confirm the minutes of the Preston Parish Council meeting held on 9th February 2026.</u></p> <p>The minutes of the last meeting were unanimously approved and signed by the acting chair.</p> <p>Proposed: MFx Seconded: TH</p>	KD
Mar26/05	<p><u>Clerks Report – Clerks update / feedback for information purposes ONLY.</u></p> <p>a. Trees have been cut back between the school and playing field.</p> <p>b. The council/clerk’s email address is now clerk@prestonparish.gov.uk all councillors will have a gov.uk email address soon.</p>	

c. d.	Notice to Quit has provisionally been served on two allotments. Councillors reminded about the Meet and Greet at South Holderness Academy on Thursday 26 th March between 5 pm – 7pm. A good opportunity to speak to ERYC officers face to face.	All																																																																																															
Mar26/06	<u>Correspondence received / circulated and agree any actions.</u> <u>11.2.26 Residents letter – Village matters.</u> Clerks letter of response read out. Councillors had nothing more to add other than the current office is unfit for purpose as an office. <u>23.2.26 ERNLLCA – Newsletter</u> <u>4.3.26 Humberside Police - Newsletter</u>																																																																																																
Mar26/07	<u>Traffic, Road Safety and Community Speed Watch Matters.</u> Our application for an ANPR camera was not successful due to the exceptionally high number of applications received across the region. The Clerk was asked to clarify what the selection process was for those accepted, in case a future application we make needs amending. Cllr TH confirmed a WhatsApp group has been set up for the Community Speed Watch Team and on-line training has been done. On site training to follow. The Clerk is yet to arrange a meeting between the police and residents of the 'Lanes, Rectory and Kirk Road' re: traffic.	KD KD																																																																																															
Mar26/08	<u>To approve payment schedule for Feb/March 2026.</u> <table border="0"> <tr> <td>Internet Services</td> <td>1 yr renewal</td> <td>46.99</td> <td>9.40</td> <td>56.39</td> </tr> <tr> <td>Calceus / N Clarkson</td> <td>Pavilion keys</td> <td>26.85</td> <td></td> <td>26.85</td> </tr> <tr> <td>Cartridge People</td> <td>pens</td> <td>10.38</td> <td>2.08</td> <td>12.46</td> </tr> <tr> <td>ERNLLCA Training</td> <td>Finance- Cllr TH</td> <td>30.00</td> <td>6.00</td> <td>36.00</td> </tr> <tr> <td>Yorkshire Water</td> <td>Water Supply</td> <td>2633.00</td> <td>526.60</td> <td>3159.60</td> </tr> <tr> <td>Microsoft subs</td> <td>Renewal</td> <td>87.49</td> <td>17.50</td> <td>104.99</td> </tr> <tr> <td>N Power</td> <td>Festive lights</td> <td>6.27</td> <td>0.31</td> <td>6.58</td> </tr> <tr> <td>PCH inv 2148/2026</td> <td>Electric</td> <td>230.99</td> <td></td> <td>230.99</td> </tr> <tr> <td>Lamp of Peace</td> <td>Lantern</td> <td>45.83</td> <td>9.17</td> <td>55.00</td> </tr> <tr> <td>2 salaries</td> <td>2 staff salaries</td> <td>1984.81</td> <td></td> <td>1984.81</td> </tr> <tr> <td>Nest Pension</td> <td>2 staff pensions</td> <td>115.12</td> <td></td> <td>115.12</td> </tr> <tr> <td>HMRC</td> <td>Tax / N.I. Feb</td> <td>861.25</td> <td></td> <td>861.25</td> </tr> <tr> <td>KCOM</td> <td>Telecoms</td> <td>64.99</td> <td>12.99</td> <td>77.98</td> </tr> <tr> <td>Staff Milage</td> <td>MC</td> <td>12.60</td> <td></td> <td>12.60</td> </tr> <tr> <td></td> <td></td> <td><u>6156.57</u></td> <td><u>584.05</u></td> <td><u>6740.62</u></td> </tr> </table> <table border="0"> <tr> <td colspan="2">Income</td> <td></td> <td></td> <td></td> </tr> <tr> <td>ERYC</td> <td>Bus shelter</td> <td>3645.00</td> <td></td> <td></td> </tr> <tr> <td>Mrs Beecroft</td> <td>Deed Transfer</td> <td>100.00</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td><u>3745.00</u></td> <td></td> <td></td> </tr> </table> The clerk added on payments to clear before year end as follows: Wix – Website renewal fees £108 + VAT = £129.60 Phoenix – Payroll services £ 50 + VAT = £ 60.00	Internet Services	1 yr renewal	46.99	9.40	56.39	Calceus / N Clarkson	Pavilion keys	26.85		26.85	Cartridge People	pens	10.38	2.08	12.46	ERNLLCA Training	Finance- Cllr TH	30.00	6.00	36.00	Yorkshire Water	Water Supply	2633.00	526.60	3159.60	Microsoft subs	Renewal	87.49	17.50	104.99	N Power	Festive lights	6.27	0.31	6.58	PCH inv 2148/2026	Electric	230.99		230.99	Lamp of Peace	Lantern	45.83	9.17	55.00	2 salaries	2 staff salaries	1984.81		1984.81	Nest Pension	2 staff pensions	115.12		115.12	HMRC	Tax / N.I. Feb	861.25		861.25	KCOM	Telecoms	64.99	12.99	77.98	Staff Milage	MC	12.60		12.60			<u>6156.57</u>	<u>584.05</u>	<u>6740.62</u>	Income					ERYC	Bus shelter	3645.00			Mrs Beecroft	Deed Transfer	100.00					<u>3745.00</u>			
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	<p>Total payments unanimously approved at £6,930.22.</p> <p><u>Bank Balance at end of Feb 2026 = £59,277.82</u></p> <p>Proposer: KF Seconder: KB</p>	KD
Mar26/09	<p><u>To consider planning applications and notice of decisions received.</u></p> <p>Ref: 26/00317/CLE Proposal: Certificate of Lawfulness to establish the lawful commencement of development for the erection of steel bridging over existing road for the purposes of creating utilities connection between Pensana site and Saltend Chemical Park. approved under planning permission 22/00310/CM Location: Land South East Of Saltend Roundabout, Paull Road, Saltend.</p> <p>Councillors were against the original application and remain of the same opinion, and whilst responding would like to insist that the hedgerow, which was ripped out, be replaced in the interests of local wildlife/ecosystem.</p> <p>Proposer: TH Seconder: KB</p> <p>26/00188/TCA Proposal: PRESTON CONSERVATION AREA - Crown reduce 1 no. Hawthorn tree (T2) by 1 metre to provide clearance from highway; Crown reduce 1 no. Sycamore tree (T5) by removing 2 no. hung up branches at 6m north and 6m south and remove epicormic growth; Crown clean 1 no. Silver Maple tree (T7) by removing damaged/detached limbs Location: All Saints Churchyard, Main Street, Preston.</p> <p><i>Preston Parish Council's own application therefore all Councillors declared a non-pecuniary interest and did not vote.</i></p>	KD
Mar26/10	<p><u>To approve staff training and examination for play area inspections at £260 + VAT</u></p> <p>ERNLLCA in conjunction with LALC the RPII Routine Inspections training for playgrounds, have arranged a course delivered by the Play Inspection Company. Delegates have the option to take the Register of Play Inspectors International (RPII) practical exam for Routine Inspections, at the end of the day. The qualification for RPII Routine inspector level would qualify the delegate to conduct daily/weekly inspections on playground equipment; this could be for their own sites or for other sites at £260 plus VAT with RPII exam. It was agreed that the maintenance worker for PPC take the training and exam.</p> <p>Proposer: KF Seconder: TH</p>	KD MC
Mar26/11	<p><u>To consider Clerks office is used as a staff workshop and offered to Men in Sheds as a workshop.</u></p> <p>Subject to insurance, liability and maintenance implications and agreement of The Community Hall and Men in Sheds, the idea in principle was approved though it may not be big enough for them. The PPC maintenance worker is happy to share the space.</p>	KD

	Proposer: KF Secunder: TH	
Mar26/12	<u>To discuss Church wall repairs.</u> The above requires further investigation into Chancel Liability Insurance and covenants. ERYC are yet to respond to the clerk's recent enquiries re: traffic, road, road closure, conservation enquiry.	KD
Mar26/13	<u>To approve public participation policy.</u> Policy circulated and unanimously approved. Proposer: IP Secunder: KF	KD
Mar26/14	<u>To approve Health & Safety Policy.</u> Policy circulated and unanimously approved. Proposer: KB Secunder: MFx	KD
Mar26/15	<u>To consider request for a litter bin on East End Road, Preston.</u> A resident has requested a litter bin due to the amount of used dog bags left on the verge or put in the grit bins. Whilst ERYC have responsibility for bins they have stated they will not provide one. It was agreed if ERYC empty the bin, PPC will consider buying one for East End Road / Weghill Road end. Proposer: IP Secunder: MW	KD
Mar26/16	<u>To consider purchase of back-to-back lamp post poppies for Remembrance Day 2026 and agree locations.</u> It was agreed to purchase two packs of 20 poppies to be placed back-to-back on lampposts in Main Street near the War Memorial and Preston South silhouette. Proposer: TH Secunder: MFx	KD
Mar26/17	<u>Councillors brief update on any actions taken since the last meeting.</u> Cllr KB – Ward Cllr Dennis has no knowledge regarding ownership of land for the former Preston South Village Hall site. Cllr IP – Has arranged 3 events for the benefit of the PPFT. Help is required at the Race Night by fellow Councillors. Attendance by all councillors / Trustees will show PPC / Trustee support and involvement. Cllr IP will make cookies for the children's Easter crafts activity event. Cllr JB – The gov.uk email address is up and running for the clerk. All councillors will have a gov.uk email address soon for council business and to comply with data protection etc. Work to The Community Hall CCTV is pending.	All MW

	<p>Cllr MF – Is organising a cowboy themed music night for 2027 down Luck Lane. The PPFT will be the beneficiary of the event. Attendees bring their own drinks and make a donation.</p> <p>Cllr TH – CSW training done and a WhatsApp group organised for members. A recent litter pick on Neat Marsh resulted in four bags of rubbish been collected.</p> <p>A mobile fly tipping camera is available from ERYC. The clerk will enquire if Preston can be included for use of it.</p> <p>Wishes to chase ERYC PROW up for Luck Lane.</p> <p>Cllr MFx – Has completed all the work for accommodating YWA and the water supply to Weghill Road allotments and completed the survey.</p> <p>Grass cuttings from the verges could be collected and used on the allotments.</p> <p>Cllr MW – enquired about the fencing around the play area.</p>	<p>JB</p> <p>MF</p> <p>KD</p> <p>KD</p>
Mar26/18	<p><u>Items for the next agenda.</u></p> <p>Approve year-end figures for 2025-26.</p> <p>The APM will be held at 6pm, followed by a short PPC meeting and PFFT meeting.</p> <p>PPC and business connections – Cllr TH.</p>	KD
Mar26/19	<p><u>The Chairman will move that the public and press be excluded from the meeting for the following items of business, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</u> No public present.</p>	
Mar26/20	<p><u>In Camera.</u></p> <p><u>Staff matters as recommended by Finance & Personnel Committee.</u> It was noted that the clerk/RFO declared an error in two salary payments that came to light when reconciling the cash book. These were addressed at the recently convened Finance and Personnel meeting. Staff members have agreed to pay back overpayments.</p> <p><u>To consider nominations for 2026 community award.</u> Nominations circulated, discussed and unanimously agreed. The nominator of the winner will be asked to arrange for the person to attend the APM meeting on 13th April 2026 to collect their award.</p> <p>Proposer: TH Secunder: KB</p> <p><u>Lease matters, Farmland, Weghill Road, Preston.</u> In hand. The Clerk has to speak direct to a mutual client to discuss the way forward though in a recorded message received, this should not be a problem. Noted.</p>	<p>KD MC</p> <p>KD/SH</p> <p>KD</p>
	Meeting closed at 8.56pm. End.	