

Preston Parish Council

Minutes of the meeting held in the Community Hall, Main Street, Preston on 8th September 2025.

Present:

Cllr Ireland (Chair)	Cllr Wing (Vice Chair)	Cllr Hodge	Ward Cllr: 1
Cllr Bagnall	Cllr Baylis	Cllr Hull	Public: 1
Cllr Bannister	Cllr Dobson	Cllr Plumb	Police: 1
Cllr Fellows	Cllr Hull		Clerk : 1

Minute	Discussion and outcome	Action
	A minutes silence for John Myers was held upon opening the meeting.	
2025/09/01	<u>To receive and approve apologies for absence.</u> Apologies received and approved for Cllr Williams and Cllr Fortnum. Ward Cllr Gallant also tendered his apologies.	
2025/09/02	<u>Declaration of Interests.</u> To record declarations of interest by any member of the council in respect of items on this agenda. Members should identify the agenda item and the type of interest being declared. None. Cllr KF returned Declaration of Office and Interests forms. a. b. To note dispensations given to any member of the council in respect of agenda items below. None.	KD
2025/09/03	<u>Public Participation – including police and Ward Councillors</u> The chair of the traffic group, spoke under the traffic agenda item.	
2025/09/04	<u>Traffic and road safety matters and agree actions / decisions.</u> <u>Road Closure, Main St.</u> Examples of poor management, the location of signage, ignorance of signage, driver attitude and loss of trade were highlighted. On the positive side, gullies were cleaned and potholes filled. <u>Road Closure – Middle Lane.</u> Commencing 30.10.25. <u>Future Meetings.</u> A meeting with Mr Menzies has been arranged for October to discuss traffic issues overall and a Lanes meeting with Sgt DD is also to be held. A Handley to be advised of the meeting AT County Hall which Ward Cllr Steel will attend. <u>CSW.</u> A village CSW group should be considered as it affects everyone. The clerk welcomes stories / views and comments on the traffic issues to take to the above meetings.	KD All
2025/09/05	<u>To confirm the minutes of the Preston Parish Council meeting held on 14th July 2025. Circulated 16.7.25.</u> Minutes approved and signed by the Chair. Proposed: TH Seconded: KB	KD
2025/09/06	<u>Clerks Report</u>	

	Most Cllrs have been issued with an ID badge which should be worn at council meetings and when on council business. The application for a water supply to Weghill road allotments is in with quote due this week. The first stage of installing white festive lights to the lamp posts has been completed using permitted/available lamp posts. The entrance gate to Nuns Walk and two kissing gates have been completed with some positive feedback received. Work to level the area off at Main Street has been requested. The ERNLLCA AGM is now on Wednesday 24th September at 7pm. The council has a motion included so representation is essential. Cllrs: SH, MW, the clerk and MC are booked in for play inspection training on 16.10.25 in Brigg at £10 p/p The CEO of Holderness Health has left her post. All bank mandates are still in hand and proving a difficult task. The closure of an account and the re-opening of a new account may be the best way forward. A bus shelter on Sproatley Road has been approved with 100% funding. Preston PC will have to clean, maintain, insure and take ownership of it. The location will be on the far side of the entrance drive to Nags Head. Bus bay markings on Main Street will be re-painted and the stop flag replaced. A tree surgeon has been appointed for reports on churchyard / cemetery trees. A Christmas competition for the best decorated dwelling and business window will be held in December. Cllr RD will design a poster for display / circulation. The Preston budget will be upon us soon. The RFO requested ideas for 2026 – 2027 projects/expenditure be submitted to the clerk by the 3rd October. Councillors are asked to be mindful of how they label 'contacts' for email. Cllr KB has on occasion received information in his inbox that is intended for the Clerk. Councillors reminded to be GDPR and Data protection aware in their role. Staff appraisals will be held over the next couple of months. The Chair and Clerk have met with Visual Security to discuss CCTV provision in the Community Hall and Pavilion.	CW MF IFI MFx KD RD All Cllrs All Cllrs KD IFI
2025/09/07	<u>Correspondence received and circulated.</u> 8.8.25 H Police Newsletters 23.8.25 ERYC Bus Timetable changes .. Road closure – Middle Lane 1.9.25 ERNLLCA Newsletter	
2025/09/08	<u>To agree that the clerk / burial officer actions standard cemetery administration including 'buy back of plots' and Transfers of Exclusive Rights of Burial.</u>	

	It was unanimously agreed to devolve cemetery management and administration to the clerk/burial officer with any matters of concern or changes brought to the council. Proposer: TH Seconder: RD	KD
2025/09/09	<u>To agree to the inclusion of Yorkstone headstones to the cemetery regulations. Full review pending.</u> An application for a Yorkstone headstone has been approved as Yorkstone is an acceptable material and of the families choice. Cemetery regulations will be amended accordingly. Proposed: KB Seconded: MW	KD
2025/09/10	<u>To consider allotment competition in 2026</u> An allotment competition will be planned between the allotment officers.	AB MFx
2025/09/11	<u>To consider repairs to Weghill Road allotment gate posts and a wheel fitted to the heavy entrance gate.</u> It was agreed that a wheel be fitted to assist movement of the gate. The clerk will source a quote to replace the posts and gate in metal.	MFx KD
2025/09/12	<u>Preston Playing Field Trust update by the Secretary of the Trustees.</u> Discussion has been held with NC re: the past, present and future obligations of the Trust. A site meeting with ERYC will be held at the Pavilion this week. A CCTV company has assessed the current system and will quote for a replacement. Cllr MF has sought quotes the boiler. Repair works have been quoted at £1200 for the first phase. The building appears to be watertight following remedial works. Quotes for fencing and a roundabout received. Quotes for benches, bins and signage still required. All to be discussed at the next PPFT meeting so the application for funding can be submitted. A date for a quick meet with the working group is required to discuss the above prior to the October meeting. JB, AB, RD, MF, MFx, SH, MW. Payment of £450 has been taken today.	KD IFI KD KD KD
2025/09/13	<u>To consider contact with agent for land east and south of Abbey House, Abbey Lane on behalf of neighbour.</u> Re: 23/03288/PLF - The planning application was approved on 13.02 2025. There is no time limit as to when the development has to be completed. The applicant on the application and agent have been identified.	

	It was suggested a letter of concern be sent to the head of Planning and Enforcement on behalf of the neighbour with the councils comments included.	KD
2025/09/14	<u>To approve draft details for the Preston Emergency Plan and all to agree to act when needed.</u> The draft was circulated and approved and will be sent to ERYC for processing. Proposed: TH Seconded: MW	KD
2025/09/15	<u>To consider purchase of 3 notice boards for allotment sites and cemetery.</u> It was agreed the purchase be considered. Prices to be submitted at the next meeting. Proposed: SH Seconded: TH	KD
2025/09/16	<u>To receive the All Saints Church annual Clock Service report and agree any actions.</u> Circulated. Report received with no advisory notes or comments noted which is greatly down to regular maintenance by the warden.	
2025/09/17	<u>To receive 'Conclusion of Audit' from External Auditor.</u> The external auditors report and Certificate for 2024-25 was received. It states: On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the authority: - The smaller authority has not provided an adequate explanation for the variance between the prior and current year values in Boxes 3, 4 and 6 of Section 2. - In the completion of the Annual Internal Audit Report, the internal auditor has drawn attention to weaknesses in relation to displaying information on the smaller authority's website. The smaller authority must ensure that action is taken to address these areas of weakness in a timely manner. The clerk/RFO advised that a full page explanation of variances was submitted n and in account of only being employed by the Preston PC for the last 3 months of the 2024-25 financial year, was not prepared to give further explanation that covered a period when she was not responsible for the council finances. The website has the relevant documents published on it and will be kept up to date. The only action required was to publish the Notice of Conclusion and AGAR sections 1,2 and 3 for a period of four weeks. The clerk/RFO was thanked for her work through both audits which have both come to a satisfactory conclusion. The clerk/RFO identified that the former clerks work in resolving many issues should be taken into account as the figures from the previous years where the 2024-25 starting point to move forward. Proposed: IFI Seconded: TH	KD

2025/09/18	<u>To approve payment schedule for Aug/ Sept 2025.</u>			
	Aug-25	PAYMENT SCHEDULE		
	063/	ERYC	4 x st lights PPFT	3995.33
	064/	Cllr Fox reimbursement	Allotment gate repair	
	065/	Yorkshire Water	Application fee - supply	
	066/	PCH inv 2074/2025	Hall Hire - July	25.00
	067/	HMRC	Tax / NI	908.86
	068/	2 salaries	2 x staff salaries	2189.13
	069/	Nest Pension	MC Pension	34.44
	070/	Lotus Silk Ltd	Lanyards	6.99
	071/	Smith of Derby	Church clock service	271.00
	072/	ERNLLCA	Staff training	40.00
	073/	PCH inv 2073/2025	Electric	16.75
	074/	Holderness Hardware	Stump killer 2nd applic	8.75
	075/	ERYC	Non Domestic Rate	0
	076/	ERYC	Clerk ID	5.55
	077/	Sandhills	Weedkiller inv 7227	14.24
	078/	PCH inv 2066/20226	Hall hire - June	20.00
	079/	PCH inv 2083/2025	Electric	18.76
	080/	S Hull / Sandills	Bulbs	29.15
	081/	Middle Lane Nuresery	Compost and Seeds	25.92
	082/	K Dawson - Amazon	Office display	8.49
	083/	K Dawson - Amazon	Door screen	13.32
	084/	Kcom - July	Telecoms	64.99
	085/	Kcom - Aug	Telecoms	67.44
				<u>7764.11</u>
		INCOME		
		Hunter -	Plot Pre Purch	500.00
		Matson -	Allotment	24.00
		HSBC repayment	Thackrey, Yates	350.00
		Thornes	Allotment	48.00
		Plumite-Dos	Allotment	48.00
		West	Allotment - new	74.00
		Guy	Transfer ER Of B	100.00
		Powdrell	Allotment - new	74.00
		Cowell	Allotment	48.00
		Connor	Allotment	48.00
		Hunter -	Allotment - new	24.00
		Everingham & Sons	Headstone - Guy	45.00
		R Makey	Allotment 18	74.00
		R&J Makey	Allotment 17	74.00
		Mr Buckton	Allotment 7	74.00
		S.P Memorials	Headstone McKenzie	90.00
		G Allen (Solley)	Transfer	100.00
				<u>1795.00</u>

	Payment schedule approved with the addition of PKF Pilkington's invoice at £378.00 received today. Proposed: KB Seconded: TH	KD
2025/09/19	<u>To approve bank reconciliation for month ending August 2025.</u> Bank balance at 29.8.2025 = £ 50,661.02 The Clerk /RFO will prepare a breakdown of income and expenditure for the first half of the financial year for the next meeting.	KD
2025/09/20	<u>To consider planning applications and notice of decisions received.</u> <u>APPLICATIONS.</u> <u>Ref: 25/01738/PLF</u> a. Proposal: Erection of single storey extension to side partly below existing first floor balcony (Retrospective) at 1 Froghall Cottages, Wyton Road, Preston. APPROVED. b. <u>25/01358/PLF</u> Proposal: Erection of a two-storey extension to existing electrical Switch Room building and erection of a new external staircase; erection of a single storey Customer Experience Building with associated external seating area, landscaping, decking and fencing; and alterations to existing Canteen Building including replacement of roof and increase of roof height at Cranswick Country Foods Limited, Staithes Road, Preston. APPROVED. c. <u>25/01811/STPLF</u> Neat Marsh North, North West, And South West Of Neat Marsh Road Preston. Proposal: Installation of a solar farm comprising ground mounted solar PV panels with an installed capacity of 49.99MW AC including mounting system, transformers, inverters, underground cabling, fencing, CCTV, internal tracks and associated infrastructure, landscaping, biodiversity net gain and environmental enhancements for a temporary period of 50 years and a permanent substation with switch room, 15m high communications tower, fencing, and CCTV. Discussion held with agreement to call the application in. Proposed: IFI Seconded: TH <u>NOD.</u> <u>25/01668/PLF</u> Proposal: Erection of detached outbuilding; construction porch to front; and application of render to front and side, following demolition of existing garage and outbuilding at The Gables, 1 Rectory Lane, Preston. GRANTED with conditions. <u>24/03387/STPLF</u> e. Proposal: Construction and operation of a Battery Energy Storage System (BESS) consisting of inverters, 132kV transformer, control room/switchgear,	KD

f.	welfare and storage buildings, fencing and security infrastructure, CCTV and lighting columns, access track and landscaping following demolition of vacant buildings at Land North of Westfield View, Staithe Road, Preston. GRANTED subject to conditions. <u>24/03360/STVARE</u> Land North West Of Kingstown Hotel, Hull Road, Hedon. Applicant: Hull Eco Park Limited. GRANTED subject to conditions. <u>APPEALS.</u>	
g.	<u>25/00061/CLREF</u> Proposal: Certificate of Lawfulness for the erection of a dwelling at Nuttles Hall Farm, Lelley Road, Preston. CIRCULATED.1.8.25.	
h.	<u>25/00054/REFUSE</u> Proposal: Change of use of land to domestic garden and erection of wall/fence to front and side (retrospective) at Land South Of 6, Pinfold Court, Preston. CIRCULATED 23.7.25.	
2025/09/21	<u>To agree payment/contribution towards Community Hall electrical works for a PPC external office light.</u> It was unanimously agreed that a light outside the clerks office is required and paid for. Proposed: RD Seconded: AB	KD
2025/09/22	<u>To agree to the purchase of a .gov.uk domain for emails and seek quotes for a combined new website.</u> Suggested and available domain names: Clerk@prestonparishcouncil.gov.uk or Council@prestonparish.gov.uk A premium plus package with Netwise was given as an example of costings. It was unanimously agreed to proceed with obtaining quotes for the provision of a gov.uk domain for emails. Provision for a new site can follow. Cllr JB offered support in progressing with this. Proposed: TH Seconded : IFI	KD JB
2025/09/23	<u>Councillors brief update on actions taken or enquiries since the last meeting.</u> As the council is back to full capacity, a brief introduction was done by each councillor around the table. The chair identified that as the council is taking on more projects, with them come responsibilities. Members may be allocated specific tasks / projects to work on.	
2025/09/24	<u>Items for the next agenda.</u> Mon 13th Oct and PPFT meeting Projects/expenditure for 2026-27 (supporting information/costs by 3rd Oct Headstone testing	KD

	Village Award Purchase of 2 wreaths and Remembrance day arrangements on 11.11.25 Six month finance position Community Speed Watch	
2025/09/25	<u>The Chairman will move that the public and press be excluded from the meeting for the following items of business, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</u> No public present. Reminder that the following items are private and confidential and not to be discussed out of the meeting.	
202509/26	<u>In Camera</u> a. <u>To agree National Joint Council, Local Government Services Pay Agreement 2025.</u> Agreement has been reached at 3.20% pay increase backdated to 1.4.25 for two part time employees. Payroll has been informed for inclusion of back pay and new pay rates in September. Terms unanimously agreed. Proposer: JB Seconder: TH b. <u>To consider review of payroll and pension providers.</u> Pension: Access to the existing pension provider is restricted. To be cancelled and transferred in April 2026 to the ERPF as agreed. New Payroll provider: Not discussed. The aim was to streamline service providers, though it appears it is best value to stay as we are. Meeting closed at 9pm End.	