

**Preston Parish Council**

The Parish Office, Preston Community Hall, Main Street, Preston, HU12 8SA.  
 T: 01482 899411 ~ E: prestonparish@parishclerk.karoo.co.uk

The minutes of the meeting held on Monday 15<sup>th</sup> December 2025.

Present:

Cllr Ireland – (Chair)	Cllr Hodge
Cllr Wing – (Vice Chair)	Cllr Hull
Cllr Bannister	Cllr Plumb
Cllr Bagnall	Cllr Fellows
Cllr Dodson	
Cllr Fortnum	Clerk: K Dawson

Ward Cllr: 0 / Police: 1 / Public: 4

Minute	Discussion and outcome	Action
2025/12/01	To receive and approve apologies for absence.  Approved apologies: Cllrs: Bayliss, Fox and Williams.	KD
2025/12/02	<u>Declaration of Interests.</u> To record declarations of interest by any member of the council in respect of items on this agenda. Members should identify the agenda item and the type of interest being declared. None.  To note dispensations given to any member of the council in respect of agenda items below. None.	
2025/12/03	<u>Public Participation – including police, Ward Councillors, and chair of Preston Traffic Group.</u>  The Clerk was thanked for organising the first phase of the new festive lighting for the village. Positive feedback has been received and the clerk will work on increasing the display and community involvement next year. A resident has offered to assist with fundraising.  Chair of the Traffic Group advised drivers continue to stop at the old stop line on Staithes Road despite the line being moved back to allow more passing space for oncoming traffic. Traffic Light sequencing has been adjusted, and the area is considered somewhat safer but still tight.  A representative of Community Speed Watch (CSW) has observed the traffic situation in the village and identified several locations suitable for CSW to be operated in the village.  Leo Hammond, Deputy Police and Crime Commissioner advised a grant fund was due to open for traffic and speeding issues. He has been in talks about an auto speed watch fixed ANPR which will work well alongside the goodwill of volunteers operating the CSW team. A trial recorded 40% drivers on day one, reducing to 13% thereafter. The PCC will fund 50% of the fees.	KD

e.	<p>A weight limit detector is also to be trialled, hopefully in Preston.</p> <p>A police representative listed crime figures for Preston and advised officers were available to speak to at Sandhills tomorrow.</p>	
2025/12/04  a.	<p><u>To agree any traffic and road safety actions and members for a Community Speedwatch Team (6+) and lead co-ordinator.</u></p> <p>Community Speed Watch team members are volunteers; it is understood that there is no remuneration of costs or expenses incurred whilst conducting Community Speed Watch operations.</p> <p>There must be 3 trained volunteers, each having signed the indemnity on each operation. Team members who conduct an operation roadside must always wear long sleeved CSW jackets.</p> <p>All monitoring equipment will remain the property of Humberside Police. Only trained volunteers may use the equipment, and they must take reasonable care of such equipment, in operational use or in transport or storage. When in storage, the property must be kept in a secure condition and batteries kept in a fully charged state. Any loss of or damage to equipment should be reported as soon as possible to Humberside Police.</p> <p>Humberside Police carry public liability insurance which covers Community Speed Watch activities. Volunteers who act within their formal training, in accordance with the relevant risk assessment and guidelines will be indemnified in the event that a claim or legal proceedings are issued against them.</p> <p>The use of volunteers' private motor vehicles or other equipment/personal items used in connection with operations are not covered under Humberside Police insurance policies.</p> <p>Personal safety is paramount. The Humberside Police Community Speed Watch operation has been risk assessed by Humberside Police and is considered to be an acceptable activity in terms of health and safety. However, Community Speed Watch team members have personal responsibility and must always act in a manner that will maintain a risk averse and safe operation of a roadside check.</p> <p>By signing up the volunteer acknowledges that they have completed their online training as an operator and are suitably trained to operate on approved sites on 20, 30, or 40 mile per hour roads safely.</p> <p>The volunteer agrees to keep confidential, any information that they become aware of as a result of the operation of this scheme.</p> <p>Further, that they understand the above conditions, requirements and advice. The volunteer also agrees that their personal contact details can be shared with their local Community Speed Watch scheme coordinator and use solely for</p>	



e.	The resident near to the Churchyard has received a copy of the tree report concerning the tree overhanging their property. We may hear further from them or their solicitor in the future. A quote for tree works is awaited.	KD
f.	A hedging scheme via the Woodland Trust has been contacted for possible hedging to infill gaps in the cemetery next year. Any other areas to be considered, should be reported to the Clerk.	Cllrs
g.	A representative from the Royal British Legion (Withernsea) is happy to meet anyone to discuss Remembrance Day arrangement for Preston in 2026. Cllr IP would like to take the lead next year.	KD IP
h.	A PPC duplicate key has been produced for the Church Tower.	
i.	Payment for YWA is required with submission of the checklist and our works done, prior to YWA doing their work. (Min ref: 2025/10/12). Cllr MFx has said he is able to do much of the work required on our part. The clerk was asked to proceed and liaise with Cllr MFx.	KD MFx
j.	The Preston South grit bin has been re positioned.	
k.	The clerk has contacted Northern Power Grid to complain and ask for an explanation about the frequency of power cuts in the village.	
l.	A councillor training programme is available: Being a Good Councillor Parts 1, 2 & 3, Chair Skills and others. Anyone interested to see the Clerk.	KD KF
m.	Completed projects for 2025: 4 x new streetlights. 3 x new gates on Nuns Walk. 1 x new bus shelter on Sproatley Road (in hand) 2 x new grit bins donated by Beal Homes. Funding towards play area fencing from Y.E.P. VE Day funding. 8 x streetlights with Christmas Lighting. 2 x new swing seats and matting. 1 x new allotment gate.	
n.	The office will be closed on Christmas Eve and re-open Monday 5 <sup>th</sup> January 2026. The Clerk may be in office Mon 29 <sup>th</sup> and Friday 2 <sup>nd</sup> or work from home. If anyone needs the Clerk for anything urgent, please contact the Chairman who will liaise with the Clerk. Regular funeral directors have been issued with the clerk's direct contact details for any cemetery matters during the holiday period.  The Chair thanked the Clerk for the good work completed throughout 2025 under very difficult circumstances. The full Council recognised the work done and also voiced approval.	Cllrs

2025/12/07	<p><u>Correspondence received and circulated.</u></p> <p>7.11.25 ERYC – Overview &amp; Scrutiny invitation for requests.  21.11.25 ERNLLCA – Newsletter.  ERYC – Safe Communities data.  24.11.25 Dogger Bank consent letter.  1.12.25 Holderness Academy – Christmas Service 16<sup>th</sup> Dec and Show on.  17<sup>th</sup> Dec invitations. Cllrs to reply direct.</p>	Cllrs
2025/12/08	<p><u>Preston Playing Field Trust matters:</u></p> <p>a. <b>To agree works schedule by G Wilson at £1,150.00.</b> Works to the pavilion were unanimously approved. The Clerk will arrange direct.</p> <p>Cllr MF to source prices for a boiler and installation.</p> <p>Proposer: TH  Seconder: MF</p> <p>b. <b>To agree installation of inclusive roundabout from Creative Play, repair of zip wire, (and bins, sign and seats via commuted if permitted within the scheme.) Consider re-alignment of proposed fencing.</b></p> <p>(Using commuted sums). The re-alignment if approved is to square the layout off allowing additional space inside for new equipment in the future. It will look tidier though the quote has changed. The existing quote will change in January 2026 due to price changes.</p> <p>The fence and zip line repair cannot be paid for from commuted sums. The installation of the inclusive roundabout was approved.</p> <p>Proposer: SH  Seconder: RD</p> <p>c. <b>To agree funding source for play area fencing (as per original quote)</b></p> <p>Fencing will use all CCLA and HSBC funds and require additional funding or a donation from PPC. RFO suggests all monies are used and existing accounts closed. A new charity account is then opened with on-line banking and new signatories.</p> <p>Proposer: SH  Seconder: RD</p> <p>d. <b>To consider clerk’s office is incorporated into the Pavilion as part of the refurbishment programme.</b></p>	<p>KD</p> <p>KD</p> <p>KD</p>

	<p>The Clerk identified the benefits: provision of a toilet, kitchen and running water, CCTV monitored once installed, booking facility for other use ie: youth club, etc. Warmer and dryer for clerk and files. Opening windows with a view of the field.</p> <p>The Pavilion will be occupied more, better utilised and that will encourage others to use it and generate an income for the charity. AFC can retain use for matches.</p> <p>The current container could be PPC storage space combined with a workshop for the PPC or Men in Sheds.</p> <p>Requirements identified: Wi-fi, a footpath, burglar alarm and a good clean up would be required.</p> <p>It is out of the way from the village centre but some parish councils do not have a clerk in residence as they WFH.</p> <p>To be discussed further with the Valuation Office and Charity Commission and considered at a future meeting.</p> <p>Above items will be ratified at the next PPFT meeting.</p>	KD
<p>2025/12/09</p> <p>a.</p> <p>b.</p>	<p><u>Financial matters.</u></p> <p><b><u>To agree operational budget for 2026-27.</u></b> Operational budget circulated, no questions raised and unanimously approved.</p> <p>Proposer: TH Seconder: MF</p> <p><b><u>To agree precept for 2026/27</u></b> The provisional 2026/27 council tax base for Preston Parish Council is 1182.60 Band D equivalent properties. (1.95% change from 1,160.10).</p> <p>A 20% increase was agreed at the last meeting.</p> <p>Using the Parish Precept calculator:</p> <p>A precept of £110,000 is a 19.90% increase on last year's precept and equates to £93.02 (formerly £77.58).</p> <p>A precept of £109,000 is a 18.81% increase on last year's precept and equates to £92.17 (formerly £77.58)</p> <p>A precept of £108,000 is a 17.71% increase on last year's precept and equates to £91.32 (formerly £77.58).</p> <p>Once the precept is agreed, please note it may change should the tax base be adjusted. The Clerk and Chairman will sign off the final precept demand.</p> <p>It was unanimously agreed a precept of £110,00.00 be requested for 2026/27.</p>	<p>KD IFI</p> <p>KD</p>

c.	<p>Proposer: TH Secunder: MF</p> <p><b>To consider contribution to PCH waste costs.</b> As per the minutes of the Preston Community Meeting held in June, it was suggested Preston Parish Council go 'halves' with the cost of the green bin for the year. The annual cost is £270.00 from 1.4.25 to 31.3.26 so for a full year a donation from the PPC would be £135. A contribution of £60 was agreed as suggested due to being part through the year.</p>																																																																							
d.	<p>Proposer: RD Secunder: JB</p> <p><b><u>To consider inclusion of two new grit bins to the maintenance schedule with ERYC.</u></b> Milner Av (near to the play area) and Addison Road (Junction with Weghill Road). The bins have been donated by Beal Homes. It was unanimously agreed to add both bins onto the ERYC maintenance schedule at £52 per visit.</p>	KD																																																																						
e.	<p>Proposer: SH Secunder: RD</p> <p><b><u>To approve clerks 2 x 3hr cemetery training at £80 + VAT.</u></b></p> <p>Training to cover cemetery management, legislation, grave digging, memorials, Exhumation, ERofB and records etc as approved.</p>	KD																																																																						
f.	<p>Proposer: TH Secunder: MF</p> <p><b><u>To approve payment schedule to end of December 2025.</u></b></p> <p>Clerk identified that a Hall hire fee of £25.00 was to be added on, plus salary and HMRC, Pension values for December.</p> <p><b>November / December Schedule 2025</b></p> <table border="1"> <tr> <td>Phoenix -</td> <td>Payroll Oct -</td> <td>39.00</td> <td>7.80</td> <td>46.80</td> </tr> <tr> <td></td> <td>Dec</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tony Cook Group</td> <td>Allotment gates</td> <td>750.00</td> <td>150.00</td> <td>900.00</td> </tr> <tr> <td>PCH inv</td> <td>Electric</td> <td>111.92</td> <td></td> <td>111.92</td> </tr> <tr> <td>2119/2025</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>De-fib World</td> <td>Battery &amp; Pad</td> <td>253.00</td> <td>50.60</td> <td>303.60</td> </tr> <tr> <td></td> <td>Delivery</td> <td>4.99</td> <td></td> <td>4.99</td> </tr> <tr> <td>Kcom</td> <td>telecoms - Nov</td> <td>64.99</td> <td>12.99</td> <td>77.98</td> </tr> <tr> <td>Staff Mileage</td> <td>Tractor reps</td> <td>18.00</td> <td></td> <td>18.00</td> </tr> <tr> <td>HMRC Nov</td> <td>Tax / NI</td> <td>928.93</td> <td></td> <td>928.93</td> </tr> <tr> <td>2x staff salaries</td> <td>2 staff salaries</td> <td>2199.49</td> <td></td> <td>2199.4</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>9</td> </tr> <tr> <td>Nest pension x 2</td> <td>2 staff pensions</td> <td>129.78</td> <td></td> <td>129.78</td> </tr> <tr> <td>Sandhills</td> <td>Tree / PCH</td> <td>19.50</td> <td>3.90</td> <td>23.40</td> </tr> </table>	Phoenix -	Payroll Oct -	39.00	7.80	46.80		Dec				Tony Cook Group	Allotment gates	750.00	150.00	900.00	PCH inv	Electric	111.92		111.92	2119/2025					De-fib World	Battery & Pad	253.00	50.60	303.60		Delivery	4.99		4.99	Kcom	telecoms - Nov	64.99	12.99	77.98	Staff Mileage	Tractor reps	18.00		18.00	HMRC Nov	Tax / NI	928.93		928.93	2x staff salaries	2 staff salaries	2199.49		2199.4					9	Nest pension x 2	2 staff pensions	129.78		129.78	Sandhills	Tree / PCH	19.50	3.90	23.40	
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	<p>Nortec Staff PPE 99.31 19.86 119.17</p> <p>K Com Telecoms - Dec 64.99 12.99 77.98</p> <p>Play Inspection Co Annual 130.00 26.00 156.00</p> <p>Inspection</p> <p>N Power X/Lights 4 days 3.76 0.19 3.95</p> <p>AB rooms Church key 80.00 16.00 96.00</p> <p>HMRC Dec Tax / N.I</p> <p>2x staff salaries 2x staff salaries</p> <p>Nest pension x 2 Nest pension x 2</p> <p>Cartridge People Toner pack 72.41 86.90</p> <p>14.49</p> <p><u>4970.07</u> <u>314.82</u> <b>5284.</b></p> <p><b>Income</b></p> <p>Church wreath 25.00</p> <p>Allotment dep / fee 62.00</p> <p>Burial - J Parkins 300.00</p> <p>Allotment dep / fee 62.00</p> <p>WP Everingham 125.00</p> <p><b>574.00</b></p> <p>Proposer: KF</p> <p>Secunder: IP</p> <p><u>Bank balances at 30<sup>th</sup> November 2025:</u></p> <p>Barclays: £81343.87</p> <p>HSBC: £4846.10 (£2,962 ear marked for fencing)</p> <p>CCLA: £20,846.02 (£5,000 due to be transferred to HSBC)</p> <p>Commutated sums are £17,000 Play / £130,000 outdoor sports.</p>	
2025/12/10	<p><u>To receive allotment officers report for Sandhill Allotment site and agree actions</u></p> <p>Four plots (1, 11 4 and 10) reported back as overgrown. Recommend Clerk writes to the tenants.</p> <p>Proposer: AB</p> <p>Secunder: MW</p>	KD
2025/12/11	<p><u>To consider CCTV quotation for Village Hall.</u></p> <p>Quotation and options circulated to Councillors.</p> <p>Question was raised as to who should purchase, own, accommodate, register and monitor CCTV.</p> <p>It was agreed that Cllr JB make a further attempt to re-set the existing system before further consideration is given to a purchase.</p>	KD JB

	Proposer: RD Seconder: TH													
2025/12/12	<p><u>To receive meetings dates for 2026.</u></p> <table border="0"> <tr> <td>January 12<sup>th</sup></td> <td>February 9<sup>th</sup></td> </tr> <tr> <td>March 9<sup>th</sup></td> <td>April 13<sup>th</sup> &amp; APM</td> </tr> <tr> <td>May 11<sup>th</sup> Annual Meeting</td> <td>June 8<sup>th</sup></td> </tr> <tr> <td>July 13<sup>th</sup></td> <td>September 14<sup>th</sup></td> </tr> <tr> <td>October 12<sup>th</sup></td> <td>November 9<sup>th</sup></td> </tr> <tr> <td>December TBC</td> <td></td> </tr> </table> <hr/> <p>PPFT meetings and Finance and Personnel committee meetings will be held every quarter.</p>	January 12 <sup>th</sup>	February 9 <sup>th</sup>	March 9 <sup>th</sup>	April 13 <sup>th</sup> & APM	May 11 <sup>th</sup> Annual Meeting	June 8 <sup>th</sup>	July 13 <sup>th</sup>	September 14 <sup>th</sup>	October 12 <sup>th</sup>	November 9 <sup>th</sup>	December TBC		Cllrs
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2025/12/13	<p><u>To agree location of cantilever bus shelter on Sproatley Road.</u></p> <p>A revised location, almost adjacent to the Howell Park junction has been approved for 100% funding for a cantilever style shelter due to space restrictions. Preston PC agreed the location and signing of the indemnity.</p> <p>Proposer: SH Seconder: IP</p>	KD												
025/12/14	<p><u>To consider planning applications and notice of decisions received.</u></p> <p>a. Application: 25/03388/TCA: PRESTON CONSERVATION AREA - Remove 1 no. Conifer tree (T1) due to it growing out of its position at 17 School Road. Preston. Approved. Proposer: TH Seconder: MW</p> <p>b. Songbirds Nursery: Approved 5 in favour 1 against. Submitted early due to deadlines*</p> <p>c. N.O.D Application 25/02847/PLF for Erection of single storey extension to rear following demolition of existing at: Ivanhoe, 30 Manor Road, Preston. GRANTED. Noted.</p> <p>d. Application Withdrawn: 12 Bells Road, Hedon, Preston South. Noted.</p>	KD												

	<p>*Please note it is important that PPC responds to applications as a consultee. When the Clerk circulates and requests your view, please respond so a consultee response can be submitted according to application deadlines.</p>	
2025/12/15	<p><u>Councillors brief update on actions taken or enquiries since the last meeting.</u></p> <p>Cllr TH: Attended the Carbon Pipeline drop-in and circulated papers. Traffic may be the main impact on Preston.</p> <p>Cllr JB: will liaise with the Clerk regarding the gov.uk requirement and CCTV.</p> <p>Cllr IP has attended a Health &amp; Safety Essentials and Fire Safety Essential training course. He stated the council turn out to the Remembrance Services was poor.</p> <p>Cllr RD: Has reported potholes on Rectory Road to ERYC. Twisted/tied up swing chains on the play area have been released. Thanks were expressed to the PPC maintenance worker for keeping the paths between the field and school clear of slippery leaves.</p> <p>Cllr MW: ERYC have responded to Graham Stuart MP. Re: dog foul. Copy letter received. CCTV in the Pavilion would help catch the culprits.</p> <p>Cllr IFI: Graham Stuart M.P. has campaigned for banking access in Hedon and has been successful in acquiring some banking facilities.</p>	
2025/12/16	<p><u>Items for the next agenda. (or future agendas).</u></p> <p>Parish Award, Allotment competition, IT policy, Re-placement tractor / grass cutter quotes, best decorated house /business presentation – to be judged by Cllrs SH and RD, 50% funding for ANPR camera, Gov.uk requirements, Tree work quote.</p>	KD
2025/12/17	<p>To resolve that the public and press be excluded from the meeting for the following item of business, pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Agreed though none present.</p> <p><b><u>In Camera</u></b></p> <p>a. <u>To discuss business tenancy for land on Weg hill Road, Preston.</u></p> <p>The tenant of land has visited the Clerk to discuss outstanding invoices / payments. The clerk was asked to seek legal advice regarding the tenancy agreement and rent payments.</p> <p>b. <u>To consider East Riding pension fund cost options to PPC, for 2 x staff</u></p> <p>It was unanimously agreed to pay the pooled small Parish &amp; Town Council contribution rate of 14.8%.</p>	<p>KD</p> <p>KD</p> <p>KD</p>

	<p>Proposer: JB Seconder: KF</p> <p>The Chairman thanked everyone for attending the meeting and wished everyone a happy Christmas and New Year.</p> <p><u>Meeting closed. End.</u></p>	
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