

PRESTON PLAYING FIELD TRUST

The Parish Office, Preston Community Hall, Main Street, Preston, East Yorkshire, HUI12 8SA

MINUTES OF THE MEETING HELD ON MONDAY 9th February 2026

Present: Cllr Bagnall (JB), Cllr Bannister (AB) – Vice Chair, Cllr Baylis (KB), Cllr Dobson (RD), Cllr Fortnum (MF), Cllr Fox (MFx), Cllr Hodge (TH), Cllr Hull (SH), Cllr Plumb (IP), Cllr Williams (CW), Cllr Wing (MW) – Chair.

Parish Clerk K Dawson (KD) Public: 0

Minute	Discussion and agreement	Action
PFT26/02/1	Apologies for absence	
	Apologies tendered by Cllr Fellows and Cllr Ireland.	
PFT26/02/2	Declarations of Interest and dispensations granted for item on this agenda	
	To record declarations of interest by any member of the council in respect of any of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. None.	
	To note dispensations given to any member of the Council in respect of the agenda items listed below. None. Noted, all councillors are Trustees of the Playing Field Trust.	
PFT26/02/3	Public Participation	
	None present.	
PFT26/02/4	To confirm the minutes of the Preston Playing Field Trust Council Meeting held on 10th November 2025	
	The minutes of the meeting held 10 th November 2025 were unanimously confirmed.	KD
	Proposed: SH Seconded: RD	
PFT26/02/5	Secretary's Report and ratification of decisions made	
	Secretary's Report:	
	Advice will be sought as to any conflict of interest between the roles of Clerk to the PPC and Secretary to the Trustees.	KD
	Whilst both roles are separate it was previously agreed to discuss some Trust matters at a PPC meeting for the sake of moving items on when there wasn't a meeting scheduled. Anything discussed at PPC in relation to the Trust will be ratified tonight. For clarity, and to keep the two separate, Trustees must look out for and respond to emails from the secretary between meetings.	All
	The current football club lead is in agreement about the office proposals and see's it as a positive for the Trust.	
	Two former fundraisers, instrumental in raising funds for the Trust also think occupation of the office is sensible and encourages usage and a presence in the area.	

Additional keys have been cut for workmen and access for quoting purposes.

Thanks to the Under 8's football team for the donation of the container for storage.

Items to approve / ratify as discussed:

2025/06/18 To receive inspection reports for the play area and pavilion. AB and MF have arranged to inspect the Pavilion and prepare a specification of works to be priced up by a third party.

2025/07/12 To agree temporary payment of PPFT St Lighting invoice from PPC current account. It was agreed a temporary payment from the council bank account be made to pay the invoice of £4794.40 (new street lights) on behalf of the PPFT. The RFO will transfer funds back from HSBC to the council account once CLA funds are in place.

2025/09/12 UPDATE: Discussion has been held with NC re: the past, present and future obligations of the Trust.

A site meeting with ERYC will be held at the Pavilion this week.

A CCTV company has assessed the current system and will quote for a replacement. Cllr MF has sought quotes the boiler. Repair works have been quoted at £1200 for the first phase. The building appears to be watertight following remedial works. Quotes for fencing and a roundabout received. Quotes for benches, bins and signage still required. All to be discussed at the next PPFT meeting so the application for funding can be submitted.

A date for a quick meet with the working group is required to discuss the above prior to the October meeting. JB, AB, RD, MF, MFx, SH, MW.

Payment of £450 has been taken today.

2025/11/08 To consider taking responsibility of PPFT expenditure and balances owing until PPFT is sustainable. It was unanimously agreed that the PPC will cover the cost of the four new streetlights and the power supply costs as a community asset. PPFT to continue to pay for new play equipment, power to pavilion, water, bank fees and play inspection report(s).

2025/12/08 Preston Playing Field Trust matters: To agree works schedule by G W at £1,150.00. Works to the pavilion were unanimously approved. Cllr MF to source prices for a boiler and installation.

To agree installation of inclusive roundabout from Creative Play, repair of zip wire, (and bins, sign and seats via commuted if permitted within the scheme.) Consider re-alignment of proposed fencing. (Using commuted sums where possible). The re-alignment if approved is to square the layout off allowing additional space inside for new equipment in the future. It will look tidier though the quote has changed. The existing quote will change in January 2026 due to price changes. The fence and zip line repair cannot be paid for from commuted sums. The installation of the inclusive roundabout was **approved**.

To agree funding source for play area fencing (as per original quote).

Fencing will use all CCLA and HSBC funds and require additional funding or a donation from PPC. RFO suggests all monies are used and existing accounts closed. A new charity account is then opened with on-line banking and new signatories.

To consider clerk's office is incorporated into the Pavilion as part of the refurbishment programme.

	<p>The Clerk identified the benefits: provision of a toilet, kitchen and running water, CCTV covering the field and play area, a booking facility for other use i.e.: youth club, etc. Warmer and dryer for clerk/secretary and files. Opening windows with a view of the field. The Pavilion will be occupied more, better utilised and that will encourage others to use it and generate an income for the charity. AFC can retain use for matches.</p> <p>The current container could be PPC storage space combined with a workshop for the PPC or Men in Sheds.</p> <p>Requirements identified: Wi-fi, a footpath, burglar alarm and a good clean up would be required.</p> <p>It is out of the way from the village centre but some parish councils do not have a clerk in residence as they work from home.</p> <p>To be discussed further with the Valuation Office and Charity Commission and considered at a future meeting.</p> <p>Above items will be ratified at the next PPFT meeting.</p> <p><u>2026/01/05</u> The storage container has arrived and is temporarily positioned.</p> <p>Trustees of the PPFT acknowledge all of the above statements as addressed at a PC meeting and formally approve all of them as Trustees to the PPFT.</p> <p>Proposer: SH Seconder: RD</p>	
<p>PFT26/02/6</p>	<p>To agree PPFT explores the potential re-location of the Secretaries/Clerks office to the Pavilion subject to the PPC, public and Charity Commission approval.</p>	
	<p>Reference to the office has been made public in the last edition of Preston Patter.</p> <p>Both PPC and PPFT need to agree on the office re-location as they have dual responsibilities concerning the matter. Preston PPC have discussed this evening and approved the re-location.</p> <p>Cllr TH stated he had recently received damp and mould training and stressed the importance of the relocation from the current office as it is damp with no ventilation and should be actioned sooner rather than later.</p> <p>The Charity Commission have verbally approved it, however something in writing will be obtained in the first instance.</p> <p>Enquiries will be made with for any rates implications.</p> <p>A CCTV quote has been obtained.</p> <p>Cllr MF has received a quote for the boiler, heating and showers. It was noted there wasn't a gas meter or roof insulation at the premises.</p> <p>JW has a key for works already approved.</p> <p>Wi-Fi needed, a pathway, additional power points, intruder alarm, toilet door, carpet and a good clean up required.</p> <p>The benefits as previously discussed seem to outweigh the negatives.</p>	

	<p>Other options are to rent a private office, provision of an alternative office or work from home 12 miles away.</p> <p>From an employees health point of view, the secretary stated she did not wish to spend another autumn / winter in the cold damp office with no running water, ventilation, adequate heating or toilet facilities having been hospitalized with pneumonia recently.</p> <p>All Trustees approved the re-location be actioned.</p> <p>Proposer: KB Seconder: MF</p>	KD
PFT26/02/7	Chairman's / Councillor updates since the previous meeting (PPFT matters only)	
	<p>Cllr IP has arranged a fundraising games night / quiz at the Cock and Bell on 28th March 2026.</p> <p>Cllr MF spoke on the quote for a boiler. A gas meter is the first requirement. There is no roof insulation either. Electrics, Insurance and fire safety to be considered.</p> <p>Cllrs RD and SH have removed dog foul off the field. The fencing is important to keep the children's play area free from dog fouling. The field is very boggy due to the wet weather. Noted.</p>	
PFT26/02/8	Financial matters	
	<p>The £5,000 transfer from the CCLA to the Trust HSBC account has been submitted.</p> <p>PPFT owes PPC for the following: £17.90 for the pavilion keys. £27.08 First aid kit and sign (2025). £156.00 for the play inspection. £608.49 Swing seats (2025).</p> <p>HSBC balance at 14.1.26 £ 4,835.92 CCLA balance £20,846.02</p> <p>Income: £153.06 Dividend from CCLA</p> <p>Expenditure since the last PPFT meeting Corona – Electricity £1.82 + £51.53 Corona – Electricity £50.92 Corona – Electricity £48.27 Water £ 60.82 Bank fees .80</p> <p>Proposer: JB Seconder: RD</p>	KD
PFT26/02/9	Pavilion and play area updates	
	Already covered.	
PFT26/02/10	Items for the next	
	<p>Play inspection update Charity Commission update</p> <p>Meeting closed at 8.36pm. End.</p>	KD

